

Employment Application



The Frog, Switch & Manufacturing Company, a world class Manganese Steel Foundry and leader in the production of steel castings for the rock crushing and mining industries, is accepting applications.

600 E. High Street, Carlisle, PA 17013
 Ph: 717-243-2454 Ext. 238 Fax: 717-243-4798

www.frogswitch.com

Date:

Name:		
Address:		
City/State/Zip Code:		
County:		
SS Number:		
Home Phone:		
Cell Phone:		
Position Applying for:		
Salary Desired/hr:		
Are you available to work any shift?		
Are you available for overtime?		
Full-Time	Part-Time	When will you be available for work?

The Frog, Switch & Manufacturing Co. is an Equal Opportunity Employer. Qualified applicants are considered for all open positions without regard to race, color, religion/creed, sex, national origin, age, familial or veteran status, non-job related disability, genetic information, or any other status protected by law.

We have an excellent Employee Benefit Package.

Applications will be kept on file for six months but will remain active for only 60 days.

Directions: Please fill in each box if applicable. You can tab to each new section. Use the drop down menus for your best selection. When finished you can print and mail, or save as and attach to an email. Please include your resume.

Email: frogswitch.hr@frogswitch.com or fax to Human Resources 717-243-4798

Education

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Major or Degree
High School			
College Bus. or Trade School			
Professional School			
Other			

Have you ever been convicted of, entered a plea of guilty to, or pled no contest to a felony or misdemeanor?	yes	no
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Please do not include any information pertaining to records which have been sealed or expunged or that relate to minor traffic offenses. (A "yes" or a record of conviction will not automatically disqualify you from employment consideration.) If "yes," please explain.

Do you have a driver's license?	yes	no
State of issue: (ex: PA)		
Are you at least 18 yrs. old?		

Continue on the next page

Previous Employment (list up to 3)

Have you previously been employed by the Company?	yes	no
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If "yes":	Dates of prior employment:
	Reason for leaving:

1.

Name of Employer:	
Last Job Title:	

Date of employment:	From:		To:	
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Final Salary/hr:	
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Complete Address:	
Phone #:	
List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company.	
Reason for leaving (be specific):	
May we contact your employer?	yes no Supervisor:

2.

Name of Employer:	
Last Job Title:	

Date of employment:	From:		To:	
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Final Salary/hr:	
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Complete Address:	
Phone #:	
List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company.	
Reason for leaving (be specific):	
May we contact your employer?	yes no Supervisor:

3.

Name of Employer:	
Last Job Title:	

Date of employment: **From:** **To:**

Final Salary/hr:

Complete Address:	
Phone #:	
List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company.	
Reason for leaving (be specific):	
May we contact your employer?	yes no Supervisor:

Skills:			
Computer:	PC	Mac	Both
Typing: wpm			
Software Applications (list all that apply): Ex: MS Word, MS Excel, etc.			

Please list 2 references other than relatives and previous employers

Name		
Position		
Company		
Telephone		

PLEASE READ CAREFULLY AND SIGN

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements or material omissions on this application shall be considered sufficient cause for dismissal. I authorize the Company to make any investigation with respect to my application, including obtaining a consumer report from a consumer reporting agency which may include information relating to my credit history and criminal background. I release the Company and its representatives from any claims, demands, or liabilities arising out of, or in any way related to, such investigation, checks, or disclosures. I also release my former employers and personal references from any liability for providing the Company with information or opinions concerning my previous employment, my qualifications or my character.

I acknowledge that completion of this application does not constitute a guarantee of eventual employment with the Company. I further understand that this application is not a contract and that, if employed, both I and the Company have the right to terminate the employment relationship at anytime, with or without cause.

I certify that I am authorized to work in the United States, and I understand that I must provide proof of identity and eligibility as a condition of employment.

I understand that I may be scheduled to work Saturdays and Sundays as part of a regular workweek.

Please print, sign and bring to Frog, Switch HR office or fax to 717-243-4798 or email to frogswitch.hr@frogswitch.com along with your resume. *Thank you!*

Signature _____

Date: